

**NATCHITOCHEs REGIONAL MEDICAL CENTER
DEPARTMENT OF ANESTHESIA
DELINEATION OF FUNCTIONS**

CLASSIFICATION OF FUNCTIONS

_____ **CLASS I** - Granted to physicians/providers to perform local infiltration anesthesia, topical application and minor nerve blocks without intravenous, intramuscular sedation and/or narcotics.

_____ **CLASS II** - Granted to physicians/providers who are qualified to perform anesthetic procedures under controlled conditions in addition to local infiltration, topical application, and minor nerve blocks to include conscious sedation using oral, parenteral or intravenous sedatives and/or narcotics.

_____ **CLASS III** - Granted to physicians/providers who have documented competency, evidenced by completion of an anesthesia training program, in the following:

- Management of patients who are rendered unconscious and/or insensible to pain and emotional stress during diagnostic, therapeutic, invasive, and surgical procedures in the Operation Suite, Obstetrics, Special Care Unit, Services, and/or Departments, including preoperative, intra-operative, and post-operative treatment and evaluation;
- Protection of life functions and vital organs, i.e., brain, heart, lungs, kidneys, and liver, under the stress of anesthesia during diagnostic, therapeutic, invasive of surgical procedures;
- Management of problems of pain relief;
- Management of cardiopulmonary resuscitation;
- Management of pulmonary care;
- Management of critically ill patients in special care units.

If you have requested Class III, please check the procedures for which you are making application:

- Admission of patients to inpatient services(Physicians only)
- Performance of medical History and Physical(Physicians only)
- Preanesthetic assessment
- Requesting laboratory/diagnostic studies
- Mechanical ventilation/oxygen therapy
- Preanesthetic medication
- General anesthesia and adjuvant drugs
- Cardiopulmonary resuscitation management
- Perianesthetic invasive and noninvasive monitoring
- Tracheal intubation/extubation
- Regional anesthesia techniques
- Fluid, electrolyte, acid-base management
- Subarachnoid
- Blood, blood products, plasma expanders
- Epidural
- Lumbar Puncture
- Peripheral intravenous/arterial catheter placement
- Caudal
- Central venous catheter placement
- Upper extremity

- () Pulmonary artery catheter placement
- () Lower extremity
- () Acute and chronic pain therapy
- () Peripheral nerve blocks
- () Post anesthesia care/release
- () Local Infiltration
 - () Periocular block
 - () Transtracheal
 - () Intracapsular
 - () Intercostal
- () Other _____
- () Conscious and Deep sedation techniques
- () Perianesthesia management of patient using accessory drugs or fluids to maintain physiologic homeostasis through preventing or treating complications/emergencies

I am mentally and physically capable of performing the privileges in which I am requesting:

Applicant's Signature

Date

**NATCHITOCHE PARISH HOSPITAL
POSITION DESCRIPTION**

ANESTHESIA	SUPERVISOR : ANESTHESIOLOGIST
NURSE ANESTHETIST (CRNA) Signature	

INDICATORS OF PERFORMANCE LEVEL:	LEGEND FOR AGE SPECIFICITY:
5 - CONSISTENTLY EXCEEDS EXPECTATIONS	BIRTH - 1 YR = NEO/INFANT
4 - OCCASIONALLY EXCEEDS EXPECTATIONS	1 - 11 YRS = CHILD/PED
3 - FULLY ACHIEVES EXPECTATIONS	12 - 17 YRS = ADOLESCENT
2 - PARTIALLY ACHIEVES EXPECTATIONS	18 - 65 YRS = ADULT
1 - DOES NOT ACHIEVE EXPECTATIONS	65 AND OVER = GERIATRIC

POSITION GOAL:

Plans for and administers anesthesia to surgery patients, according to established procedures. This individual ensures these needs are met in a manner that is consistent with the values and missions of Natchitoches Parish Hospital.

1. POSITION REQUIREMENTS

- A. Education
 - 1. Bachelor of Science Degree from an accredited school of nursing; graduate of certified nurse anesthesia school; RN Anesthetist license.
- B. Experience
 - 1. Sufficient previous clinical experience administering anesthesia.
- C. License, Registration, and Certifications
 - 1. Current RN License and CRNA License from the State of Louisiana
 - 2. Current American Heart Association Certification in BLS
- D. Other
 - 1. Strong leadership, organizational, management, communication, negotiation, analytic skills are necessary and the ability to work in a stressful area.

2. CAREER PATH

Potential for various positions throughout the hospital.

3. AMERICAN DISABILITIES ACT

- A. **Essential Duties:**
The CRNA prepares patients for surgery and administers anesthesia. Assesses the condition and identifies the needs of each patient, utilizing the direct observation and examination. Adheres to all departmental goals and unit activities. Demonstrates full support of the hospital's mission through conduct consistent with belief statements. Uses position and job responsibilities as a unique means for integrating values into the work process and for making a positive contribution to the organization's cultural climate.
- B. **Physical Requirements and Working Conditions:**
May require lifting of 50 to 100 pounds. Work requires sitting, bending, stretching, and walking. Regularly exposed to the risk of blood borne diseases.

Contact with patients under a wide variety of circumstances. May be exposed to unpleasant elements (accidents, injuries, and illness). Subject to varying and unpredictable situations. Handles emergency or crisis situations. Is subjected to irregular hours. Pressure to multiple calls and inquiries.

C. Job Hazards:

The CRNA is subject to danger of infection, exposure to odorous chemicals and specimens. Exposed to all patient elements: infectious diseases, chemicals, radiation, sharp tools or instruments, antineoplastic agents, combative patients/visitors, and electric shock.

4. GENERAL EDUCATION DEVELOPMENT:

This position requires reasoning, mathematical, and language skills at the levels listed below:

LEVEL

- 6 Professional school, college masters, or more
- 5 College level, 2-4 years
- 4 High school, plus some college or technical training
- 3 High school education
- 2 Eighth to tenth grade education
- 1 Below an eight grade education

Reasoning: 6

Mathematics: 6

Language: 6

5. PERSONAL PROTECTIVE EQUIPMENT:

This position has occupational exposure to blood/bloodborne pathogens and requires the use of personal protective equipment to include gloves, masks, gowns and goggles and ventilation devices. Chemotherapy protective equipment will be available for all chemotherapy administration. All protective equipment will be used specific to task or procedure performed.

6. STANDARD VOCATIONAL PREPARATION:

This is a professional licensed position requiring four (4) or more years to acquire the requisite knowledge. This knowledge can be attained through graduation from an accredited nursing school and successfully passing the NCLEX nursing exams.

The incumbent of this position is required to demonstrate proficiencies in the following patient age categories:

- XX **Infants**
- XX **Pediatrics**
- XX **Adolescents**
- XX **Adults**
- XX **Geriatrics**

7. POSITION RESPONSIBILITIES:

PERFORMANCE LEVEL

		<u>HIGH</u>			<u>LOW</u>	
	<u>PRINCIPLE ACCOUNTABILITIES</u>					
A.	Connects equipment, monitors vital signs and operates equipment for monitoring heart functions and responses to drugs and anesthesia and temperature regulating machines.	5	4	3	2	1
B.	Reviews patient cases and plans anesthesia management for each patient; evaluates patients prior to surgery and assigns risk level.	5	4	3	2	1
C.	Aids patients with complications and monitors patient's recovery.	5	4	3	2	1
D.	Performs difficult vein complications and monitors patient's recovery.	5	4	3	2	1
E.	Performs difficult vein punctures for nursing units. Operates equipment for establishing venous lines.	5	4	3	2	1
F.	Completes pre-op and post-op rounds.	5	4	3	2	1
G.	Monitors and ensures accuracy of recording on patient medical records. Maintains all required reports, records, statistics, etc.	5	4	3	2	1
H.	Ensures an adequate stock of supplies and proper functioning of equipment.	5	4	3	2	1
I.	Inspects area daily for compliance with policies, procedures, regulations, and standards and takes corrective action when violations occur.	5	4	3	2	1
J.	Enhances professional growth and development through participation in educational programs, current literature, inservice meetings, and workshops.	5	4	3	2	1
K.	Performs other related duties as assigned or requested.	5	4	3	2	1
L.	Attends meetings as requested.	5	4	3	2	1
M.	Uses verbal and written communication skills to convey ideas in positive, value-sensitive, people-respecting ways.	5	4	3	2	1
N.	Displays and understanding of and need for proper stewardship of hospital resources by the way in which one's job responsibilities are implemented.	5	4	3	2	1
O.	Maintains and awareness of one's impact on others in order to display a caring, sensitive approach to others as evidenced by listening, understanding and responding to the needs of patients, colleagues and supervisors.	5	4	3	2	1
P.	Shows respect for customer needs by developing and maintaining an active willingness to participate as a team member.	5	4	3	2	1
Q.	Implements job responsibilities in a manner that is sensitive to and supportive of the hospital's cultural diversity objectives.	5	4	3	2	1

8. LEADERSHIP RESPONSIBILITIES:

A.	Integrates the department(s) and their services into the organization's primary functions.	5	4	3	2	1
B.	Coordinates the department with interdepartmental and hospital wide services.	5	4	3	2	1
C.	Helps to develop and implement policies and procedures to guide the provision of services.	5	4	3	2	1
D.	Assures continuous process improvement of the care and services provided.	5	4	3	2	1
E.	Maintains appropriate quality control programs.	5	4	3	2	1
F.	Is proficient in application of the Safety and	5	4	3	2	1

	Security policies and monitors, assesses and participates in promoting an environment of care in which customers are protected from hazard.					
G.	Through monitoring and inspection activities assesses the effectiveness of staff, knowledge and skill requirements in their role in the Safety Management Program and educates / schedules education as indicated.	5	4	3	2	1
H.	This includes but is not limited to accurate, timely Occurrence Reports and proposed use of Safety equipment and Security Policies and procedures.	5	4	3	2	1
I.	Participates in education opportunities to enhance skills in Information Management. This may include but is not limited to programs focusing on the use of tools such as flow charts, control charts, and histograms to transform data into information for decision support.	5	4	3	2	1
8.	<u>Interpersonal Relations</u>					
A.	Fosters teamwork by offering assistance to others.	5	4	3	2	1
B.	Provides positive welcome to all clients.	5	4	3	2	1
C.	Acknowledges and responds tactfully to all requests.	5	4	3	2	1
9.	<u>Professional Responsibilities</u>					
A.	Documents competency in clinical skills at least annually.	5	4	3	2	1
B.	Adheres to legal responsibilities as written in The State of Louisiana Nurse Practice Act.	5	4	3	2	1