

WEST JEFFERSON SURGERY CENTER
Marrero, Louisiana
PRIVILEGES REQUEST FORM FOR GYNECOLOGY

Minimum Threshold Criteria

To be eligible to use this form to request clinical privileges, the following minimum threshold criteria must be met.

1. *Basic education:* M.D. or D.O.
2. *Minimal formal training:* Successful completion of an approved residency training program in obstetrics and gynecology.
3. *Required previous experience:* The successful applicant must be able to demonstrate that he or she has performed at least 50 gynecological surgical procedures in the past 24 months.

Note: A letter of reference must come from the residency director or chief of obstetrics and gynecology from another hospital where applicant has been affiliated for the last two years. Two others must come from an anesthesiologist and primary care physician who have known the applicant at least two years and are acquainted with the applicant's current professional status, medical practice, and involvement in the field of gynecology.

Core Privileges

Privileges include admission, work up, consultation, diagnosis, and pre-, intra-, and postoperative care necessary to correct or treat female patients of all ages presenting with illnesses, injuries, and disorders of the gynecologic system and nonsurgical treatment of illnesses and injuries of the mammary glands and urinary tract. These privileges do not include any special requests.

For each special request, threshold criteria will be established. Special requests for obstetrics and gynecology include:

- use of the laser
 - surgical treatment of conditions or diseases of the mammary glands
 - use of the laparoscope
 - transcervical balloon tuboplasty
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GYNECOLOGY-Please cross out any procedure not currently performed in your practice.

- * D&C, diagnostic
- * hysteroscopy, diagnostic
- * hysteroscopy, therapeutic
- * hysterectomy, vaginal
- * hysterectomy, abdominal, total and subtotal
- * uterine suspension
- * fundectomy
- * hysterosalpingography
- * hydatid mole evacuation
- * endometrial ablation
- * I&D Bartholin duct abscess

- * Bartholin duct cyst

- * repair of retocoele
- * repair of enterocele
- * repair of cysto-urethrocele
- * excision of Skene duct cyst
- * excision of urethral caruncle
- * hymenotomy
- * hymenectomy
- * anterior repair
- * repair of recto-vaginal fistula
- * repair of vesico-vaginal fistula
- * colectomy
- * colpotomy
- * pessary insertion
- * construction of artificial vagina
- * removal of foreign bodies from vagina and uterus
- * A&P repair
- * biopsy of cervix
- * trachelectomy
- * cervical polyps
- * Sturmdorf repair of cervix
- * perineotomy
- * perineorrhaphy
- * vulva biopsy
- * vulvectomy, simple
- * vulvectomy, radical
- * perioneoplasty
- * posteria repair
- * salpingectomy
- * salpingoplasty
- * wedge resection ovary
- * oophorectomy
- * ovarian cystectomy
- * Marshall-Marchetti
- * pubo-vesico-urethral suspension
- * ureteral transplant
- * ureteral caruncle-fulguration
- * presacral neurectomy
- * hypogastric Aa. ligation
- * incisional hernia repair
- * skin grafting
- * umbilical hernia repair
- * excision of Meckel's diverticulum
- * evacuation of pelvic abscesses
- * eviseration repair

- * repair of surgical rent bladder, bowel
- * pelviscope

- * insertion of radium applicator, cervix
 - * insertion of radium applicator, endometrium or vagina
 - * node dissections-superficial inguinal, pelvic
 - * node dissections-superficial inguinal, paraortic
 - * sacrospinous fixation
 - * laparoscopic surgery
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I understand that in making this request I am bound by West Jefferson Surgery Center's applicable bylaws and policies. I hereby stipulate that I meet the threshold criteria for each request.

Physician's signature

Typed or printed name

Date

Approved: 3/97

In general, core privileges consist of those areas listed above. The medical staff may modify or limit the privileges granted.

WEST JEFFERSON SURGERY CENTER
MARRERO, LOUISIANA

GENERAL PRIVILEGES FOR PHYSICIAN APPOINTEES

All physician appointees of the Medical Staff are automatically granted privileges to:

1. Admit patients;
 2. Perform histories and physicals;
 3. Order diagnostic and therapeutic services;
 4. Make referrals and request consultations;
 5. Provide consultations within the scope of his or her privileges;
 6. Use all skills normally learned during medical school or residency; and
 7. Render any care in a life-threatening emergency.
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Exceptions

- Emergency physicians may not admit or write orders for care in the special care units. These activities must be performed by physicians with such privileges.
- Pathologists may not admit on an inpatient basis or provide emergency room coverage.
- See the special conditions for dentists and podiatrists section in the general policy for delineation of clinical privileges.

WEST JEFFERSON SURGERY CENTER
MARRERO, LOUISIANA

PRIVILEGES DELINEATION OVERVIEW

The following are the primary goals of West Jefferson Surgery Center's privilege delineation process.

1. Assure maximum objectivity in the granting of clinical privileges
2. Avoid, where possible, the use of long laundry lists of diagnoses that require constant updating and redrafting. These lists are, in many disciplines, difficult to monitor and are not generally thought to be realistic.
3. Grant privileges commensurate with education, residency, training, and experience.
4. Ensure, to the extent possible, that patients are cared for by individuals who possess the highest degree of competency.

WEST JEFFERSON SURGERY CENTER

MARRERO, LOUISIANA

**INSTRUCTIONS FOR THE APPLICANT REGARDING THE COMPLETION OF THE PRIVILEGES
REQUEST FORMS**

West Jefferson Surgery Center's Medical Staff is divided into departments. Requests for privileges are reviewed by the applicable Department Chair. You must use the privileges request forms to document your requests and to provide additional information for the Center to use.

Please note the following when completing our privileges request forms:

1. Most Medical Staff appointees are automatically granted general privileges (See *General Privileges for Physician Appointees*). You must, however, specify any additional privileges you desire by completing the appropriate forms.

Note: This privileges delineation packet does not include every possible situation, diagnosis, or surgical procedure.

2. You are expected to practice within the bounds of your training and competence, and you should not attempt to treat those complicated cases for which there are individuals on this staff with higher levels of skill or training.
3. Newly developed or experimental treatment modalities not included herein must be cleared by the appropriate department chair prior to their performance.
4. Please become familiar with the capabilities and limitations of this facility, and do not attempt to treat conditions that require specialty care in other practice settings.
5. Ordinarily, applicants are given privileges request forms that correspond to their specialty or area of interest. If you desire privileges in more than one clinical field, such as medicine, pediatrics, and surgery, and do not find the forms necessary to document your request, please request assistance from the Credentials Coordinator or Administrative representative.
6. When questions require information concerning the number of times you have performed a procedure, you may generalize (e.g., 10-20, greater than 20).

Note: The Center seeks general, not specific information, unless your overall volume is low. You are not expected to have performed every type of procedure.