

ADVANCED CARE HOSPITAL OF MONTANA

DELINEATION OF PRIVILEGES

CORE COMPETENCY: Otolaryngology

Applicant Name : _____

Education: M.D. D.O. Other (list): _____

Training: Post graduate training in one of the following (check at least one):
 Otolaryngology Other (list): _____

Experience: Years of experience in post training:
 0-5 yrs 6-10 yrs 11 yrs and greater

Care: Provide consultation for patients with otolaryngological needs.

Core Privileges

H&P	I&D Abscess
Assessments/ Evaluations	Skin Biopsy/Excision
Disease Management	Biopsy Oral Lesion
Medication Management	Foreign Body Removal (Ear/Nose)
Simple Laceration	

Staff Privileges Requested:

- Appointment to Medical Staff - Plan to be involved in patient care and / or medical staff functions.
- Re-appointment to Medical Staff – Continue involvement in patient care and / or medical staff functions.

Special Privileges Requested

Complete by Applicant	Complete by MEC			
	Requested	Granted	Granted with Conditions*	Not Granted ^
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Signature Applicant _____ Initials (as used in medical record) _____ Date _____

Focused Practitioner Practice Evaluation (FPPE)

- FPPE (initial privileges) FPPE (added privileges) No FPPE (re-appointments only)

*Granted with Conditions: Reason(s)/ Period:

^Not Granted: Reason(s):

Recommend: Appointment to Medical Staff with all privileges granted above
 Re-Appointment to Medical Staff with all privileges granted above
 Denial of Appointment / Re-Appointment: Reason: _____

MEC Voting Member _____ Date _____

Governing Body Granted as recommended by MEC
 Denied as recommended by MEC
 Recommend further review by MEC regarding _____

Governing Body Member _____ Date _____

*ADVANCED CARE HOSPITAL OF MONTANA
3528 Gabel Road
Billings, MT 59102*

PHYSICIAN ACKNOWLEDGEMENT

NOTICE TO PHYSICIANS: Medicare and other Federal payment programs to hospitals is based in part on each patient's principal and secondary diagnoses and the major procedures performed on the patient, as attested to by the patient's attending physician by virtue of his or her signature in the medical record. Anyone who misrepresent, falsifies, or conceals essential information required for payment of Federal funds, may be subject to fine, imprisonments, or civil penalty under applicable Federal laws.

Printed Name

Signature

Date

ADVANCED CARE HOSPITAL OF MONTANA

Confidentiality and Security Agreement

I understand that the hospital in which I have been credentialed by the Medical Staff and Governing Body, involving the exchange of health information, the hospital, has a legal and ethical responsibility to safeguard the privacy of all patients and to protect the confidentiality of the patient's health information. Additionally, the hospital must assure the confidentiality of its human resources, payroll, fiscal, strategic planning, communications, computer systems and management information (collectively, with patient identifiable health information, "Confidential Information").

In the course of my interactions with patients and systems within the hospital, I understand that I may come into the possession of this type of Confidential Information. I will access and use this information only when it is necessary to perform patient care and/or administrative functions in accordance with the hospital's Privacy and Security Policies. I further understand that I must sign and comply with this Agreement in order to access to Confidential Information.

I _____ (please print name), as a credentialed or referring practitioner of the hospital:

- Understand that it is my legal and ethical responsibility to maintain the confidentiality of all Patient Medical Records, Employee Information, Financial Information, Proprietary Information, and other confidential information relating to hospital or company business.
- Agree not to disclose any such information or records to any person outside the hospital without proper authorization.
- Recognize that unauthorized release of confidential information may make me subject to legal action and/or disciplinary action.
- Understand that my access to all electronic systems is audited, and that any inappropriate access to information may make me subject to legal action and/or disciplinary action.
- Understand that I am not to share my log-in or user ID and/or password with anyone, and that any access to hospital systems made under my log-in or use ID and password is my responsibility. I will notify the Medical Staff Office or Hospital Administration if my password has been seen, disclosed, or otherwise compromised.
- Understand that within the course of any clinical documentation that the use of my electronic signature is acceptable and I am the only person who has possession of my user ID and/or password and will be the only one who uses it. I will notify the Medical Staff Office or Hospital Administration if my password has been seen, disclosed, or otherwise compromised.
- Understand that violation of any portion of the policies and procedures related to confidentiality of patient records or any violation of federal regulations governing the patient's right to privacy may result in disciplinary actions or reports to entities as required by Medical Staff Bylaws and Rules and Regulations, State Boards, or other agencies..

I acknowledge that I have read and understand the above agreement. Signing this document, I acknowledge that I have read this agreement and I agree to comply with all terms and conditions stated above.

X _____
Signature Date